



Admission Policy for MBBS & BDS Version-3, 2024-2025

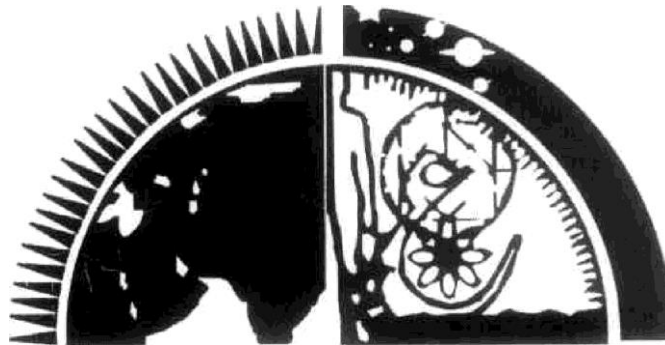
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BAQAI MEDICAL UNIVERSITY

**ADMISSION,
MIGRATION/TRANSFER
POLICY FOR
M.B.B.S & B.D.S.**

Version - 3

2024-2025



Baqai Medical University

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I. INTRODUCTION

In view of the Pakistan Medical & Dental Council undergraduate education (Admission, Curriculum & conduct) Policy & Regulation 2023, dated July 13, 2023. It becomes mandatory to formulate a well-structured policy, covering all. Baqai Medical University (BMU) was established under the umbrella of the Baqai Foundation (BF) in 1996 through an Act passed by the Provincial Assembly of Sindh (Sindh Act No. XIV of 1996) in May 1996. BMU is a national as well as internationally recognized university. It has the whole of Pakistan as its territorial jurisdiction under this Act.

Baqai Medical College (BMC) [1987-88] and Baqai Dental College (BDC) [1990-91] were established before the establishment of BMU and were the first ever medical and dental colleges in the private sector in Pakistan. These colleges remained affiliated with the University of Karachi till 1996.

Chapter 11 [THE UNIVERSITY] Section-4 of the BMU Act 1996 stated that:

"The University shall be open to all persons of Pakistan either sex of whatever religion, race, creed, color or domicile who are academically qualified for admission to the courses of study offered by the University, and no such person shall be denied the privilege on the ground only of sex, religion, creed, race, class, color, or domicile.

"Provided that foreigners shall be eligible for admission if they are qualified for admission, admission shall not exceed thirty percent of the total intake."

BMU as a community-based and community-oriented medical university has a unique vision and mission. It is deemed essential and important to formulate an admission policy in line with the history, the empowerment and vision & mission of the university. A clear and meaningful policy shall help achieve the goals set by the vision and mission of the BMU.

2. PURPOSE

the important areas regarding admissions in MBBS & BDS programs. This policy provides a clear understanding of the number of approved seats for each program with their distribution, e.g., open merit, overseas, foreign, etc. and thus the planning to fill these seats amicably. It will also help in planning for the infrastructure of the colleges offering these programs and also maintaining the optimal manpower including qualified faculty.

3. IMPLEMENTATION TIMELINE

This policy shall be implemented immediately and will last till the constitution of any other approved policy or directives in this regard from the competent authority including the regulatory body.

4. POLICY STATEMENT

4.1. Admissions for MBBS & BDS programs shall be controlled by the Admission Cell, BMU with strict adherence to the rules & regulations/policies of BMU and Pakistan Medical & Dental Council (PM&DC)

4.2. The admissions shall be announced through Advertisement in the leading newspapers of the city/country and University website as per policy and directives of the PM & DC

4.3. The maximum number of annual admissions to the MBBS & BDS programs shall be as prescribed by the regulatory body and/or approved by the BMU authority following the PM&DC standards.

4.4. The admissions shall be offered once in every academic year after the MDCAT conducted by the PM&DC authorities & closure of admissions in public sector Colleges

4.5. The admissions shall be strictly on merit according to the regulations set under this Policy and/or as per the directives of regulatory body

4.6. The seat allocation for MBBS & BDS programs as per PM&DC Regulation 2023 including Foreign Quota Seats i.e. 15% of the total allocated seats is as under.

PROGRAM	OPEN MERIT	O/S PAKISTANIS / FOREIGN STUDENTS	TOTAL SEATS
MBBS	85	15	100
BDS	64	11	75

4.7 The Eligibility Criteria for admission against all types of seats for each program well described and shall be made public for the information of all stake holders, by means of advertisement on Baqai Medical University website

4.8 The Eligibility Criteria shall be based mainly on the guidelines provided by the regulatory body and the decisions made by the university statutory bodies, e.g., Academic Council

4.9 The list of all the students opted admission for Baqai medical college will be displayed on the website of BMU after the closure of portal for admission

4.9 (a) The first merit list shall be announced and the selected candidates will be given three (3) days time to submit the fee and complete the formalities. If the seat remains vacant, the second or third merit list, shall be announced after that with similar time line.

4.10 Candidates who fail to submit their fee and/or complete **the formalities in the** stipulated time shall not be considered in the second merit list and the same criteria shall be continued till the completion of admission process for the year. However, they may be provided an opportunity in the end of the admission process, if any seat remains vacant.

5. Eligibility Criteria

Open Merit Seats

5.1 Must have passed with minimum requirements set by PM&DC, in higher secondary school certificate (HSSC) or F. Sc. (Pre-medical) or equivalent examination having minimum twelve years education;

OR

5.2 Must have passed, obtain minimum requirements set by PM&DC in aggregate in an examination of a course from a foreign university or examining body or foreign education system with at least three science subjects i.e. biology, chemistry and either Physics or mathematics and such courses must have been duly certified by the Inter-Board Committee of Chairmen (IBCC) as equivalent to higher secondary school certificate (HSSC) or F. Sc. or intermediate level in Pakistan

5.3 Pakistani students having passed from foreign education system (i.e. O levels, A levels etc.) in Pakistan shall not be eligible for foreign quota seats

5.4 While calculating the Merit, only the marks obtained in Elective Subjects i.e. Biology, Chemistry & Physics/Mathematics shall be considered.

6. Eligibility Criteria - Overseas Pakistani/Foreign Applicants

6.1 Foreign. dual nationality holder or overseas Pakistani student desirous of taking admission in MBBS/BDS course against open merit must have passed, obtaining minimum percentage as set by PM&DC in aggregate, in an examination of a course from a foreign university or its examining body or its education system in at least three subjects i.e. biology, chemistry and either physics **or** mathematics and such course must have been duly certified by IBCC as equivalent to HSSC. F. Sc. or intermediate level of Pakistan

6.2 Equivalence by IBCC shall be accepted in aggregate with any study group irrespective of the recommendations of the IBCC

6.3 Medical & Dental College Admission Test (MDCAT) shall be a mandatory requirement for all students seeking admission to medical/dental undergraduate programs i.e. MBBS/BDS.

- 6.4 BMU may also **hold a University Admission Test (UAT)/Interview**. The Mandatory requirement of MDCAT shall not apply to students seeking admission on as special program seat predefined exclusively for foreign students and on the seats reserved for overseas Pakistani. Such students shall qualify SAT-II with minimum score of 550 in each subject or a foreign MCAT examination or UCAT examination with 55% marks in the subjects for MBBS and 50% for BDS.
- 6.5 The weightage shall be (MDCAT 50%, Intermediate 40% & SSC 10% for MBBS/BDS) as per PM&DC Regulations 2023
- 6.6 No candidate shall be eligible for foreign seats unless, he/she holds a permanent foreign nationality or dual nationality or is an overseas Pakistani student, and who has studied and passed HSSC 12th Grade examination or equivalent from outside Pakistan and has studied in the foreign country for the whole duration of the above mentioned course and possess a certificate from the institution last attended.
- 6.7 There shall be no age limit for admission in MBBS/BDS program unless otherwise prescribed by the regulatory bodies and/or Council(s). However, preference shall be given to the fresh pass outs.
- 6.8 No student shall be permitted to take simultaneous admissions/examinations of different professional or non-professional degrees of the same/different session in the same academic year in the same/different university as a regular full-time student.
- 6.9 The candidate applying for admission shall be required to go through the following steps (but not limited to) before final selection:
- a. Submission of duly filled online application form available on the BMU Website. An incomplete application form shall not be accepted. Students have to apply separately in MBBS and BDS.
 - b. Prerequisite medical tests of the successful candidates as per the policy of BMU.
 - c. Any other item as per the discretion of the BMU and/or regulatory bodies/Council(s).
- 6.10 After the completion of admission process, the final list shall be submitted to the **PM&DC** as per system/process approved by the PM&DC.
- 6.11 A student when accepting admission to a college shall be under an obligation to disclose to the college if a prior admission has been accepted by them to any other college, and such student shall prior to accepting such later admission must in writing inform the prior college of cancellation of their acceptance with a copy to the designated email of the Authority. Failure by a student to cancel the prior acceptance of admission shall render all admission offers of the student as void and the student shall be ineligible for admission.

7. Fee and Refund thereof:

- 7.1 The prescribe tuition fee for the entire duration of the program divided on an annual basis, which shall not be enhanced for the student during the entire duration the student remains in the program. A student shall have the right to pay the tuition fee on a quarterly, six monthly or annual basis to the college. A student paying the college on a six monthly basis in advance shall be granted a two percent discount in the tuition fee and a student paying the college on an annual basis in advance shall be granted a four percent discount in the tuition fee. The fee in respect of yearly session shall be charged on annual basis only, subject to eligibility for that session. There shall be no extra tuition fee for supplementary examination. The students repeating the year on account of being debarred from University examination shall be charged full yearly tuition fee. The detained students shall be charged tuition fee in proportion to number of failed subjects of that professional examination
- 7.2 If a student after having obtained admission seeks to leave the program, the college shall have right to adjust the tuition fee already paid pro rata to the period spent by the student in the program along with a penalty not exceeding ten percent of the total annual fee, provided that no penalty shall be imposed upon a student who seeks to leave the program before the closing date of admission.

8. Cancellation of Admission:

- 8.1 If any document/information provided by the candidate is found false/fake/fabricated at any stage of MBBS/BDS admissions and / or during the course of studies, the admission of the candidate shall be cancelled and he/she will be debarred from admission for a period of seven (07) years besides initiation of any action under the law including criminal proceedings against him/her, No fee shall be refunded in such cases.
- 8.2 If the candidate is found medically unfit at any stage of MBBS/BDS course, the admission of the candidate shall be cancelled on the recommendation of the appropriate Medical Board to be constituted by the BMU on case to case basis
- 8.3 If the candidate fails to report for admission and/or not deposit the fee on due date, the admission of the candidate shall be cancelled

9. MIGRATION POLICY

- 9.1. A student desirous of leaving BMU before completion of the degree course shall apply to the Controller of Examinations, BMU, for issuance of a migration certificate.
- 9.2. No student of MBBS & BDS program will be allowed to apply for migration until the successful completion of the first two year of studies in MBBS and first year of BDS studies respectively. No student shall be

allowed to migrate/transfer after the completion of half of the academic year/session.

- 9.3 The application shall contain full particulars of the candidate, including the roll number and enrollment number and reason for leaving the university. The request should be forwarded through the concerned Principal of the college.
- 9.4. The application must include the receipt for the prescribed migration certificate fee (non-refundable) and a clearance certificate for any outstanding dues.
- 9.5. Migration certificate shall not be issued to a student who has been debarred from appearing in an examination or expelled from the university for misconduct or due to any disciplinary action until the period of punishment lapses or as decided by the competent authority.
- 9.6. If a student, after taking a migration certificate, does not take admission to any other institution/university and wishes to rejoin BMU, the candidate shall have to surrender the original migration certificate and apply for readmission and pay the full fee including admission & tuition fee subject to the availability of the seat.
- 9.7. In case of loss of any substantial time (i.e., more than 50% courses have been completed), the Equivalence Committee of BMU on the suggestion of concerned Principal shall decide for the rejoining of the student either from the batch left or from any subsequent junior batch of that particular program subject to availability of seat and fulfillment of PM&DC criteria if admitted with the junior batch.
- 9.8 The university reserves the right to decline the readmission once a migration certificate has been issued and the enrollment has been canceled.
- 9.9 A transcript shall be provided for the courses completed and cleared at BMU.
- 9.10 A character certificate shall be issued at the request of the candidate. However, in case of any disciplinary action, debarring, etc. the same shall be mentioned on the certificate.
- 9.11 The University shall inform the PM&DC for the cancellation of the Registration of said student.

10. TRANSFER POLICY

- 10.1A student, after completing the necessary formalities, including submission of relevant documents and NOC from the parent university, may request for transfer from any PM&DC recognized institute/university to BMU.

- 10.2 In the case of transfer to Baqai Medical College (BMC) or Baqai Dental College (BDC) the transfer policy of PM&DC shall be followed.
- 10.3 The student has to provide a reason for transfer in writing through proper application to the concerned Principal / Admission Cell of BMU.
- 10.4 The transfer of a student to any class is subjected to the availability of a seat in that particular year/class at BMU.
- 10.5 Credit hours/teaching hours shall only be transferred to MBBS/BDS program at BMU if PM&DC duly recognizes the program and institute/college/university from where the student seeks a transfer.
- 10.6 NO student shall be admitted to BMU, who has been debarred by any other institute/university unless otherwise recommended by the competent authority. The student has to submit a Character Certificate from the parent institute/university.
- 10.7 The admission criteria/requirement will remain the same for the transfer cases.
- 10.8 The transfer case of a student to MBBS/BDS program at BMC/BDC from any other institute/university shall only be entertained for all classes from the 2nd professional year up to final year subject to the fulfillment of prescribed criteria of BMU and or PM&DC.
- 10.9 The credibility of the cleared courses and their equivalence shall be assessed by the Equivalence Committee of BMU. The student shall either immediately join the subsequent session or will wait for its commencement depending on the recommendation of the Equivalence Committee and the decision of the competent authority.
- 10.10 For first year transfer cases, the candidate has to follow the PM&DC Regulations
- 10.11 Transfer to second or later professional years will only be accepted at the discretion of the competent authority and on the recommendation of the Equivalence Committee subject to the availability of seat and fulfillment of PM&DC criteria.
- 10.12 Transferred cleared course/subjects shall not be reexamined at BMU. However, a transferred student has to appear in the failed subject(s) of the professional year, if any, in BMU examinations
- 10.13 The policy of BMU for grades and passing marks should strictly be followed in each course/subjects.
- 10.14 The transcript to the transferred student shall only be issued for the courses that will be undertaken and completed at BMU.

- 10.15 The transfer student has to pay the prescribed transfer fee (non-refundable), the full annual fee including admission, tuition, and other charges as specified by BMU.
- 10.16 The transferred students have to follow all rules and regulations of BMC/BDC/BMU for attendance, examination discipline, etc.
- 10.19 BMU reserves the right to reject any transfer case without any explanation despite being eligible for transfer.

11 CHECKLIST FOR TRANSFER CASES

1 Required documents

i CN1C Attached

☐ Not attached ☐

ii Matric marks sheet Attached

☐ Not attached ☐

iii Matric certificate Attached

☐ Not attached ☐

iv Inter marks sheet Attached

☐ Not attached ☐

v Inter certificate Attached

☐ Not attached ☐

vi Transfer fee receipt

Attached ☐ Not attached ☐

vii Any other

Attached ☐ Not attached ☐

2 NOC from the parent university

Attached ☐ Not attached ☐

3 NOC from PM&DC

Attached ☐ Not attached ☐

4 Character certificate

Attached ☐ Not attached ☐

5 Application with the reason for transfer

Attached ☐ Not attached ☐

6 PM&DC status of the parent institute / University

Recognized ☐ Not Recognized ☐

7 Appeared in MDCAT

Yes ☐ No ☐

8 Proofs of MDCAT

Attached ☐ Not attached ☐

9 Last Class (MBBS/BDS)

Completed ☐ Incomplete ☐

10 Any failed subject(s)/course(s)

Yes ☐ No ☐